

## MINUTES OF MEETING

Meeting	Resident Project Monitoring Committee
Date	18 <sup>th</sup> August 2020
Time	6.30pm
Venue	Via Microsoft Teams

### Present

Name	Company	Initial
Peter Finnegan	Independent Chair	PF
Mary Taylor	Director of Services, Dublin City Council	MT
Rhonda Evans	Communications Manager, NPHDB	RE
Billy Murphy	Community Facilitator	BMu
AJ Bowne	Atkins Global	AJB
Damien Farrell	Resident's Representative	DF
Jean Early	Resident's Representative	JE
Mary Kearney	Resident's Representative	MK
Brenda Meehan	Resident's Representative	BMe
Vivienne Brennan	Resident's Representative	VB
Siobhan Geoghegan	Resident's Representative	SG
Garry Keegan	Community Liaison, BAM Building	GK
Elaine O'Rourke (Minutes)	NPHDB	EOR

### Apologies

Cllr Cróna NíDhálaigh	Dublin City Council South Central Area
Cllr Tina MacVeigh	Dublin City Council South Central Area
Cllr Michael Watters	Dublin City Council South Central Area
George Ray	Resident's Representative
Daniel Watkins	Resident's Representative
Cian Sullivan	Atkins Global
Tom Concannon	Construction Director, NPHDB
Howard McDonagh	Construction Director, BAM Building

No.	ITEM	DESCRIPTION/ACTION	OWNER
0.0	<b>Introduction</b>	PF introduced the meeting.	
1.0	<b>Apologies</b>	Apologies received as per list above.	
2.0	<b>Previous Minutes</b>	<ul style="list-style-type: none"> <li>Formal acceptance of minutes is deferred until the next meeting. Community Facilitator to contact EOR in relation to some questions from the previous meeting not being reflected in the minutes of 23<sup>rd</sup> July 2020.</li> </ul>	

No.	ITEM	DESCRIPTION/ACTION	OWNER
3.0	<b>Matters Arising/ Action Items</b>	<ul style="list-style-type: none"> <li>• Action items will be reviewed at the next meeting.</li> <li>• PF noted the repeated absence of one of the Councillor's at meetings. PF to contact the Councillor in relation to position on the committee.</li> <li>• It was noted that in light of the current meeting arrangements the invitation to the Community Benefit Manager to update the meeting is postponed. RE advised that once the list of recipients of the community benefit grants is available, it will be posted on the new children's hospital website and will be forwarded to the PMC members.</li> <li>• It was noted that the Digital Speed Display on SCR is now in operation.</li> </ul>	
4.0	<b>Summary from Atkins on Tech Advice</b>	<ul style="list-style-type: none"> <li>• AJB of Atkins gave an update to the meeting on dust, noise and vibration. Period of reporting covers 16<sup>th</sup> March to 30<sup>th</sup> march and 13<sup>th</sup> July to 27<sup>th</sup> July 2020.</li> <li>• Vibration Monitors – 0 vibration monitor recorded an exceedance during this period. 0 monitors were off line during this period.</li> <li>• Noise Monitors – 4 monitors recorded readings above the limit specified in within the Project EIS, these exceedances were mainly due to ambient traffic noise.</li> <li>• Dust Monitors – no exceedances were noted during this period. MK noted that the dust in the area had reduced considerably during the shutdown and residents have noted it has pick up again with the site reopening.</li> <li>• Residents requested copies of monitoring from week beginning 29<sup>th</sup> June 2020. This is the second time that this information has been requested. This information is requested in order to get a view of noise, dust and vibration levels during lockdown and also to obtain information on noise levels during the period 29<sup>th</sup> May to July 13<sup>th</sup> when the site was closed but there was a reasonable amount of external economic activity take place again. GK/HMcD to follow up.</li> </ul>	<b>HMcD</b>
5.0	<b>Update from BAM on Programme of Works</b>	<ul style="list-style-type: none"> <li>• In the absence of HMcD, GK gave a brief update of works on site.</li> <li>• Concrete pours and power floating are currently the main activities on site.</li> <li>• Excavation of the final section of the central road in now complete.</li> <li>• BAM are currently in a process of building up momentum on site.</li> <li>• A number of queries in relation to site working hours, health and safety and other issues were raised at this meeting and are noted in these minutes. These queries will be collated into</li> </ul>	

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		<p>one document and passed on to GK/HMcD for response or follow up.</p> <ul style="list-style-type: none"> <li>• BMu queried if BAM can confirm if the previously noted 75 workers per week build up is happening? And how many workers are now on site and can we get a timetable of increased numbers. HMCD to respond.</li> <li>• BMu queried if there has been any engagement with local businesses in relation to the possibility of arranging a delivery service for lunch to site so site workers do not have to leave during the day and que up at the shops? GK advised that he has not had such engagement to date but would check with the local Mace store to check if they would be in a position to do such a delivery service. MK suggested that if they were not, could the order be phoned into the store and one person could complete the collection. GK will also follow up on this suggestion.</li> <li>• GK advised that a reminder has been issued to all staff to ensure mask wearing when out in the community.</li> <li>• BMe noted that there is a considerable “banging” type noise starting from about 6.30am around the O’Reilly Avenue area of the site. This noise is causing considerable disruption to residents. GK noted that this should not be happening and will follow up with the site team on this.</li> <li>• BMu queried the truck activity around Gate 3. He noted that at the previous meeting this gate was described as a turning point for trucks. BMu noted that rather than a turning circle, trucks need to reverse in this space which is quite noisy for the residents of Brookfield. Furthermore, was it possible to ensure that noisy work will not commence before 8:00 am adjacent to residents. GK to follow up with HMCD in relation to this issue.</li> <li>• BMe noted that a number of residents have tried to contact the helpline and said that it seemed not to be in operation for a period of time. GK advised that this has not been previously reported to him and requested BMe to come back with the dates when residents advised it was not working and he will follow up.</li> <li>• BMu queried further information on how Gates 3 and 5 are being operated as it was previously noted that the gates would be kept closed and operated by Gate Marshalls when required for use. This seems not to be the case, so clarity is required. HMCD to follow up.</li> <li>• VB advised that Gate 5 was largely open for most of last week with only one Traffic Marshall visible up until today. The Traffic Marshall also patrols up and down the footpath outside the site which is a COVID issue at present as the footpath is quite narrow for pedestrians trying to pass. PPE was also not visible. GK noted that the Marshall should be wearing PPE and should also remain inside the gate unless there is a delivery taking place. It was also noted that there are no details of the Supervisor and contact number for Gate 5.</li> </ul>	<p>HMCD</p> <p>GK</p> <p>GK</p> <p>GK/HMcD</p> <p>BMe</p> <p>HMCD</p> <p>GK</p>

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		<p>These details are available at the other gates. GK to follow up.</p> <ul style="list-style-type: none"> <li>• VB noted an incident of a truck being illegally parked along the footpath outside Gate 5 which then drove straight into the site with any Marshall's assistance. Emails were issued to GK, but no response was received. GK apologies for the oversight and noted he will respond.</li> <li>• It was advised that a crane was in operation at 2.50pm last Saturday, was there a specific reason for this and what time do cranes normally cease working before the end of a shift? This will be followed up with HMCD.</li> <li>• VB requested details of the standard operating procedure for the Gate and what the security parameters are as it may be a case that what some Residents may perceive as a H&amp;S issue may not be, so if they are aware of the procedures they can take this into account. PF put forward to GK that he could provide this to all RMC by Friday 27<sup>th</sup> Aug. GK agreed</li> <li>• JE queried if BAM are following the "Safe Travel to Work" guidelines from the CIF in relation to workers coming to site. This will be followed up with HMCD.</li> <li>• JE queried if the HSA has visited the site since reopening? This will be followed up with HMCD.</li> </ul>	<p><b>GK</b></p> <p><b>HMCD</b></p> <p><b>HMCD</b></p> <p><b>GK</b></p> <p><b>HMCD</b></p>
<p><b>6.0</b></p>	<p><b>Update from Community Facilitator</b></p>	<ul style="list-style-type: none"> <li>• BMu advised that the Residents Alliance Group (RAG) have been in contact with DCC for clarification in relation to a derogation noted for Saturday work following on a late night derogation for the previous Friday night. DCC advised that this was an error and the derogation was for the Thursday night and the derogations were within the agreed parameters.</li> <li>• BMu noted that the RAG has also queried if planning permission is required for the new pedestrian entrances around the site. MT advised that she has checked this, and planning permission is not required.</li> <li>• SG noted her communications with the committee in relation to the process and timeline for implementation of Pay and Display at Rialto Cottages.</li> </ul> <p>MT advised that the Pay and Display engineer for this area is currently on leave and she will follow up with him upon his return. In the meantime, the DCC Plebiscite must be adhered to and in order to commence with the process Residents will need to submit a petition from the residents living in the specific area requesting the Pay and Display. 25% of residents will need to sign the petition to progress to the next step. This petition will be reviewed by DCC for validity. Ballot papers will then be issued by DCC.</p> <p>MT noted that this process is currently suspended within DCC due to COVID but given the current difficulties residents are having in the area, DCC Traffic have agreed to make an</p>	

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		<p>exception. This concession from DCC was welcomed by the meeting.</p> <ul style="list-style-type: none"> <li>DF was asked if the 4 Terraces should be included in this process and he advised that he would consult with residents and respond accordingly.</li> <li>DF requested copies the parking reports that were previously issued for the area. MT to check if they are available.</li> <li>BMu advised that a separate workshop will take place in relation to greening up of the open spaces. MT advised it would be best to focus on the Pay and Display for the present time.</li> <li>Residents requested an update on the meeting BAM had with DCC with regard to derogations and extending working hours to accommodate shift working. HMCD to follow up.</li> <li>Residents noted that the opening of the Davitt Road to parking would greatly alleviate the pressure around the hospital site particularly Rialto St and requested an update in relation to the possibility of using Davitt Road for additional parking. HMCD to follow up.</li> </ul>	<p>HMCD</p> <p>HMCD</p>
7.0	<p><b>Update from BAM Community Liaison Manager</b></p>	<ul style="list-style-type: none"> <li>GK advised that the helpline has been very quiet in recent weeks.</li> <li>Following on from recent email correspondence from the NPHDB in relation to notifying residents of a Covid outbreak on site, VB noted Residents would like to receive notification from the NPHDB and BAM if such an outbreak were to happen. RE advised that the Policy on notification as per government protocol is as it is for every other workplace. The Health Safety Executive is responsible for testing and will be aware of the individuals test data, they will commence contact tracing through the Employers records which are maintained for personnel on site. However, taking on the concerns of Residents, RE committed to following up with BAM to see if they can put a process in place for a general notification to be issued to the RAG ahead of any news going public. MK stated that names and personal details weren't being asked for but a general notification on an outbreak would be helpful.</li> <li>BMe queried why there was a crane operating during out of hours works, which were noted as power floating and quite works. GK noted that using the crane to lift materials into place on site is part of the quite works.</li> <li>It was noted that a number of Residents Reps are not receiving notifications in relation to out of hours works. GK agreed he would update his contact list to include all Residents Reps who would like to receive them. BMu advised that all notifications received are available on the calendar page of the RAG website.</li> </ul>	<p>RE</p> <p>GK</p>
9.0	AOB	<ul style="list-style-type: none"> <li>None</li> </ul>	

No.	ITEM	DESCRIPTION/ACTION	OWNER
10.0	<b>Next Meeting</b>	The next meeting will be held on Thursday 17 <sup>th</sup> September 2020 at 6.30pm via Microsoft Teams.	

**Distribution**  
**Attendees**  
**Apologies**  
**File**

DRAFT