

MINUTES OF MEETING

Meeting	Project Monitoring Committee
Date	20 th July 2017
Time	6.30pm
Venue	Boardroom

Present

Name	Company	Initial
Cllr Criona NiDhálaigh (Facilitator)	Dublin City Council South Central Area	CNiD
Cllr Pat Dunne	Dublin City Council South Central Area	PD
George Ray	Resident's Representative	GR
Garry Keegan	BAM Liaison Representative	GK
Daniel Watkins	Resident's Representative	DW
Brenda Meehan	Guest Resident (O'Reilly Avenue)	BM
Jean Early	Deputy Resident's Representative	JE
Mick Greene	National Paediatric Hospital Development Board	MG
Rhonda Evans	National Paediatric Hospital Development Board	RE
Cass MacDougall (Minutes)	National Paediatric Hospital Development Board (minutes)	CM
Martina Finn	Atkins Global	MF
Jonathan Pickett	Atkins Global	JP
Billy Walsh	Community Facilitator	BW

Apologies

Peter Finnegan	Dublin City Council South Central Area	PF
Cllr Rebecca Moynihan	Dublin City Council South Central Area	RM
Bruce Philips	Dublin City Council South Central Area	BP
Cllr Tina MacVeigh	Resident's Representative	TMacV

No.	ITEM	DESCRIPTION/ACTION	OWNER
1.0	Apologies	Apologies received from Cllr Tina MacVeigh, Bruce Philips, Peter Finnegan and Rebecca Moynihan	
2.0	Agree the minutes of last meeting	Subject to the amendment from No 3.0 - Item 8.0 below the minutes from meeting of 01 st June 2017 were agreed and approved and will be posted on the new children's hospital website. CNiD sought clarity on the agreed process for posting minutes on the new children's hospital. RE explained that this was actioned once they were approved.	

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		<p>CNiD responded that this caused an unnecessary delay in making them available. MG suggested they be issued once compiled, marked as draft and posted on the website and then superseded with the approved copy. The proposal was carried. RE to action.</p>	<p>Action 43:NPH</p>
<p>3.0</p>	<p>Matters arising/ Action Items</p>	<p>Action 1 – MG introduced GK proposing as BAM's liaison officer</p> <p>Action 21 - MG updated the committee that following BAM's discussion with the Dublin City Council Parks Department, the plan for the MISA site is to shorten the length of it and install a finished entrance near the Rialto Luas stop. In addition, BAM were discussing an additional area of compound to extend to the site of the new children's hospital. PF not present so no feedback on DCC Park Department's response – carried forward.</p> <p>Action 30 – Responding to CNiD's query as to whether there had been any progress regarding the dust issue. DW asked whether the window cleaner's would return following their first visit in the 2nd week of June, reporting that whilst their services were welcome the work was of a poor standard. RE to follow up.</p> <p>Confirmation was also requested as to whether the increase in watering the site as agreed by BAM had been carried out. MG confirmed that according to the latest Atkins monitoring report, this has been carried out and no issues were cited. BMu raised concerns as to the completeness of the data given that the monitor at the back of O'Reilly Avenue had gone missing during the month of June. MG acknowledged that whilst this was unfortunate the monitor had been replaced and monitoring was ongoing. Concern was also expressed as to the high readings (although still not exceeding the limits) at the A&E site registering 3:05 at one point. CNiD requested MF & JP that this be given particular attention.</p> <p>Action 36 & 37 – MG suggested that the meeting would not discuss issues relating to O'Reilly avenue due to them being subject to court proceedings.</p> <p>Action 38 & 39– Future Analytics – In response to BMu regarding the draft mapping from Future Analytics. RE pointed out that the zonal mapping was intended to be a simple snapshot of the effects on the different residential areas living close to the construction site and this was not an ongoing construction site monitoring related activity. RE suggested a meeting with Future Analytics to review work to date and measure against the agreed scope of work.</p>	<p>Action 21 :NPH Carried forward</p> <p>Action 44:NPH</p> <p>Noted</p> <p>Noted</p>

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		<p>Item 6.0 – BM questioned why the O'Reilly Avenue hoarding was 13ft high. MG explained that the planning permission was for a 4-metre high hoarding. The boundary wall is 8ft high.</p> <p>Responding to GR's query as to the management of safety cameras and sensors MG informed the committee that they were monitored at a central control centre and confirmed that security lights (down lighters) were to be installed along the O'Reilly Avenue side the hoarding.</p> <p>Item 9.0 – Responding to DW's query from 1st June meeting as to lorries negotiating SRC/Suir road junction. MG confirmed the issue was reviewed by the DCC and it would require the re-positioning of lights.</p> <p>DCC Traffic Department to action.</p> <p>BMu enquired why works that had been advised to start in late June had not happened, as per Resident Connect. MG explained that in projects the scale of this one there can be slight time delays. An update on the schedule of works will be provided to residents.</p> <p>GK was affirmed in his capacity as BAM's resident liaison officer as being a permanent attendee of the PMC as well as engaging the resident community face to face in their homes.</p>	<p>Action 45:NPH</p>
<p>4.0</p>	<p>Naming of Nominated/Alternate Representatives to the PMC</p>	<ul style="list-style-type: none"> • The following deputies were appointed to cover for absent members: <ul style="list-style-type: none"> ➢ George Ray – Brenda Meehan ➢ Cllr Tina McVeigh – Jean Early ➢ Daniel Watkins – Mary Kearney • It was discussed that DCC Councilors should propose a deputy for when they are unavailable to attend monthly meetings. • GR proposed that a representative from SJH be appointed to the committee adding that this suggestion had been raised at a previous meeting. MG suggested inviting a SJH representative to this meeting on a quarterly basis to discuss works happening on their site. • BMu notified the committee that a workshop is planned in September by the resident representatives to explore procedures for reporting findings to the wider community. Various resident groups have been targeted for inviting and door to door enquiries have been made to raise interest. GK referred to the Dublin City Council community representative database as a useful resource for identifying contacts. MF added that that they had 	<p>Noted</p> <p>Noted</p> <p>Action 46:NPH</p>

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		already been approached by residents from wider groups for information.	
5.0	Introduction of BAM Resident Liaison Garry Keegan	<ul style="list-style-type: none"> • GK affirmed that his role as BAM Resident Liaison Officer would be actioned through initiatives such as: <ul style="list-style-type: none"> ➢ Notifying residents of upcoming works ➢ Being active in community engagement ➢ Dealing with helpline enquiries ➢ Updating the website with information such as the community engagement plan ➢ Distributing contact information/numbers through face-to-face engagement and media resources. ➢ Issue updates through text alerts. 	
6.0	Overview from Atkins on Resident Technical Enquiries	<ul style="list-style-type: none"> • Atkins Global reported that they have met with various resident groups in relation to the O'Reilly Avenue proceedings and are interpreting engineering reports and documents. They are also involved with the wall demolition briefings with Brookfield Road residents. • Dust and environmental monitoring reports being reviewed and outputs are being relayed to the residents – no issues have been raised. 	
7.0	Zonal Mapping	<ul style="list-style-type: none"> • Zonal impact workshop held – reference Item 3.0 - Action 38 for update. • RE proposed engaging with Future Analytics (FA) to review their original scope of their work and measure their outputs against the agreed scope. 	NPH/TMcV
8.0	Communications/ Residents Feed Back	<ul style="list-style-type: none"> • The main issue on the residents help line this month was relating to the disruption caused by Eir service works on the South Circular Road, out with office hour's work was a particular concern to residents, particularly at the weekend. RE explained that as the DCC issued and set the conditions of their licences and Eir were outside NPH jurisdiction. As the NPH assessed Eir's communications to residents as being unsatisfactory Donal Murnane followed up by issuing notifications on the 10th July for delivery by a letter drop. DW responded that whilst the letters were dated the 10th July he had not received his until the 17th July. DW asked who carried out the drops and RE explained that generally, the NPH carried out local drops, but a distribution company was used for posting to the wider resident community, the arrangement being they are issued with a map and notified that the posts do not constitute as junk mail. Communications are also posted on the NPH 	

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		<p>website. BMu also confirmed that he did not receive his letter until 17th July. RE to investigate why the deliveries were delayed.</p> <ul style="list-style-type: none"> • It was reported that the trees between the new children's hospital site and Cameron Square had not been pruned. RE explained that they will not be pruned until the next pruning season (Sept to March). • There were 18 calls to the resident's helpline in June/July. • A discussion took place regarding DCC's management of licences for utility company works. Most licences are issued for utility works to happen on weekends, which disturbs residents. Residents feel that licences are given over weekends to suit the traffic flow through the city but does not take into account resident's rights for a weekend rest day free from construction works. CNiD concurred there was a need for the DCC to review how utility licence schedules for large projects are administered and granted. CNiD to raise with the DCC. 	<p>Action 47: CNiD/DCC</p>
<p>9.0</p>	<p>Update on Timeline and Upcoming Works</p>	<ul style="list-style-type: none"> • MG reported that the last of the demolition works were progressing around the Rialto gate. The old clinic is to be retained as an office, in the meantime, 2 sections of wall on either side of the entrance are to be knocked down and the site hoarded. • The excavation & piling has slipped but is scheduled to commence in the next couple of weeks. Residents will be updated as to the impact operations should have on the movement of piling rigs by a leaflet mail drop ahead of the activity starting. • BMu requested an update on progress with the construction management plan (CMP). MG confirmed that the proposed CMP has been submitted to DCC for their consideration as per An Bord Pleanála condition of planning. JE requested that the residents be given the opportunity to view the CMP and input into the CMP before the local authority signs it off. A discussion on the CMP ensued and MG explained that the CMP is owned by the building contractor BAM. JE expressed concern that Atkins would not receive the information until after the plans were approved giving no opportunity for resident input. MG affirmed the plans were for consultation between the contractor and DCC as per the An Bord Pleanála Planning Conditions. 	<p>Action 48: NPH</p>
	<p>Next Meeting</p>	<p>DW requested the date for the next meeting be</p>	

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		<p>moved forward given the absence of the Council Planning Committee at this session. CNIID responded that this would be difficult to arrange given invitees ongoing commitments and August being at the heart of the holiday season. Discussion continued on seeking a resolution to ensure nominated attendees within the DCC are aware when they have been committed to attend. CNIID to raise the issue with PF for agreement on a process.</p> <p>The next meeting will take place in the NPH Herberton Office on 24th August 2017 at 6.30pm provided there will be sufficient attendance by members of the Resident PMC.</p>	<p>Action 49: DCC</p>

Distribution **Attendees**
Apologies
File

DRAFT